Visitors to the library are welcome to sign in to use the computers.

A one-hour time limit per day is the general rule. However, at the discretion of the librarian more time may be allowed if no one is waiting.

Visitors must read and agree to the Internet Access and Computer Use Summary.

Visitors will be signed in on a Visitors Pass and given a Computer card that must be returned at the end of their session.

Wi-Fi is available for the use of our Library visitors and patrons. Please use the reading room or ask about additional seating if the reading room is not available.

Tweed Public Library is a Community Access Program site.

Industry Canada / Industrie Canada

Canada

THESE ACTIVITIES ARE PROHIBITED

Use of the Internet for any illegal purpose.

Installing viruses or other programs designed to damage or alter software on the workstations, network or Internet, or seeking unauthorized access to any computer systems.

Sending unsolicited commercial material or unsolicited e-mail (spam).

Misrepresenting oneself as another user Attempting to modify or gain access to files, passwords or data belonging to others.

Vandalism or theft of library property.

CONSEQUENCES OF VIOLATING THE INTERNET ACCESS AND USE POLICY

Misuse or abuse of computers is not acceptable.
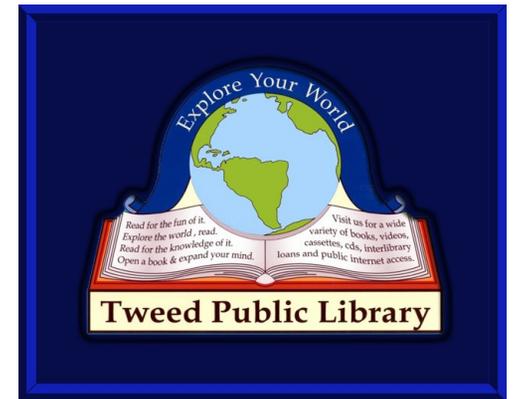
Offenders may be required to leave the library

Users in violation of the library Internet access and use policy may have their Internet privileges suspended.

Repeated violations will result in withdrawal of computer privileges.

Patrons using the Library's Internet workstations for illegal purposes, will be subject to prosecution under the law.

Vandalism or theft of library property is illegal and will be reported to the police

Tweed Public Library
Internet Access and Computer Use Summary

Explore Your World

Read for the fun of it.
Explore the world , read.
Read for the knowledge of it.
Open a book & expand your mind.

Visit us for a wide variety of books, videos, cassettes, cds, interlibrary loans and public internet access

Tweed Public Library

Tweed Public Library
230 Metcalf Street
Tweed, ON

Procedures & Rules

Users **must report** to staff to access computers and must present their library card.

Users are asked to wait at the circulation desk prior to use.

Staff will give the Patron a computer card and be assigned a computer

At the end of each session, users must exit the Internet by clicking on the 'X' in the upper right hand corner of the screen

Users must report to staff when finished with the computer and return computer usage card

Printing

Where permitted by copyright, users may print their information at the posted rate

Please double check the pages you want to print. When in doubt ask the staff to assist you .

Library Responsibilities

The Library and its staff will:

Use reasonable efforts to ensure compliance with this summary.

Make users aware of the **Internet access and use policy** through signs and pamphlets.

Make all workstations available to the public. Provide staff assistance to Internet users as time and knowledge permit.

Given the nature of the Internet, the library cannot control the ever-changing content and, as such, assumes no responsibility for any direct or indirect damages arising from the use of its connection to Internet services.

Parents' responsibilities

While recognizing the Internet provides access to resources for different age levels and points of views, the Tweed Public Library does not act in place of a parent. Parents and guardians are reminded that the restriction of a child's use of a Library computer, including Internet access, is their responsibility.

Permission from parent or guardian is required for children under 18. Parent or guardian must come in person and sign permission card.

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Patron Responsibilities

All members of the public may use any of the public workstations.

Patrons must read "**Internet Access & Computer Use Brochure**"

Patrons must have registered for "Computer and Internet Access" on their library membership card.

Patrons must present their library card prior to using a workstation.

Use the Internet in a responsible way and comply with the **Internet access and Computer use policy**:

Be responsible for the selection of sites and question the validity of information since not all Internet sites provide accurate, complete, age appropriate or current information.

Be aware that the workstations are in public areas shared by people of all ages.

Respect the privacy of others using public access workstations.

Rude and disrespectful behavior is not tolerated, you will be asked to leave and may have your privileges suspended .