



# YA Collection Development

## Summary:

This is a virtual volunteer opportunity that you can do from home. YA Collection Development volunteers are required to research and recommend recent and upcoming Young Adult releases that the Tweed Public Library may wish to purchase for the library collection. Volunteers will be given 1 hour per list containing 5 titles for their submission/participation with a maximum of 2 submissions per month, counting towards high school community involvement requirements.

## Duties/Responsibilities:

YA Collection Development volunteers are required to research recent Young Adult books, Graphic Novels or Manga in order to recommend ones that they think the library should purchase. YA Collection Development volunteers will be asked to consider and include the following when suggesting titles:

- Suggested books for purchase should be recently or newly published in the current year but no older than the previous year.
- A mix of genres should be suggested, not focussed on just a single genre.
- Ensure that the titles suggested are not ones the library currently has in its collection. Reference our online catalogue to view our collection if suggesting a series, consider if it is the 1st in the series or if the library already has others in that series. The library will not purchase new books in a series if we do not have the previous ones.
- Use sites such as Goodreads, Amazon and Fantastic Fiction to find titles to suggest the library purchase. Note that each of these websites has a "New Release" section.
- Only suggest titles that have a rating of 4+ (out of 5).
- Bonus if titles suggested are by Canadian authors or have Canadian content.

Content is submitted via email to [tweedpubliclibrary@gmail.com](mailto:tweedpubliclibrary@gmail.com) and library staff make the final decision to purchase the recommended titles or not depending on budget and demand. Any writing is expected to have proper spelling, be grammatically correct and not contain any profane language.

## Skills/Qualifications:

- 12-19 years old
- Access to a computer and reliable internet
- You demonstrate a passion for community involvement, especially within a library setting
- You are conscientious, reliable and independent
- You demonstrate strong communication skills, verbal and written
- You are open to learning new skills and undertaking new opportunities
- You require minimal direction once a task has been assigned
- You are able to work well individually or as part of a team in order to fulfill assigned tasks

## Benefits:

- Community service hours to satisfy high school graduation requirements
- Learn new skills necessary for the job market: time management, communication skills, leadership skills, decision making and problem solving skills etc.
- Opportunity to give back to your community