



Virtual Reviewer Job Description

Summary:

This is a virtual volunteer opportunity that you can do from home. Virtual Reviewers create reviews to be shared with library patrons in order to create connections between students and library patrons, as well as promote the library collection.

Volunteers will be given 1 hour per review for their submission/participation, with a maximum of 5 reviews per month, counting towards high school community involvement requirements.

Duties/Responsibilities:

Virtual Reviewers are required to write a review, either in print or video format, of any Library resource, book, eBook, audiobook, movie, graphic novel/manga and/or series etc.

- Reviews can be of any library resource but it has to be something that you have read/watched.
- Items reviewed must currently be in the library collection, either in print or OverDrive or accessible through interlibrary loan
- The review should be at least 100 words or a 1 minute or less video
- The content of the review should be written/created by you, not copied from someone else
- The review should include some information about the plot, as well as what you thought about the book/movie/characters/setting etc.
- The review should be spoiler free
- Rate it out of 5 stars (1 being the worst, 5 being the best)

Content is submitted via email to tweedpubliclibrary@gmail.com and then we curate the content to be shared. Any writing is expected to have proper spelling, be grammatically correct and not contain any profane language. Any videos are expected to be appropriate for all audiences.

Skills/Qualifications:

- 12-19 years old
- Access to a computer and reliable internet
- You demonstrate a passion for community involvement, especially within a library setting
- You are conscientious, reliable and independent
- You demonstrate strong communication skills, verbal and written
- You are open to learning new skills and undertaking new opportunities
- You require minimal direction once a task has been assigned
- You are able to work well individually or as part of a team in order to fulfill assigned tasks

Benefits:

- Community service hours to satisfy high school graduation requirements
- Learn new skills necessary for the job market: time management, communication skills, leadership skills, decision making and problem solving skills etc.
- Opportunity to give back to your community